

STATE OF WISCONSIN

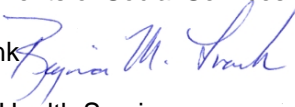
Department of Children and Families
Division of Enterprise Solutions


Department of Health Services
Division of Enterprise Services

MEMO SERIES DES 2008-03 /ACTION
August 25, 2008

Re: ADVISORY NOTIFICATION OF
CALENDAR YEAR 2009
CONTRACT COVERING SOCIAL
SERVICES, COMMUNITY
AIDS, AND INCOME
MAINTENANCE ALLOCATIONS

To: County Board Chairpersons
County Departments of Community Programs Directors
County Departments of Developmental Disabilities
Services Directors
County Departments of Human Services Directors
County Departments of Social Services Directors

From: Regina M. Frank 
Administrator
Department of Health Services
Division of Enterprise Services

Ronald F. Hunt 
Administrator
Department of Children and Families
Division of Enterprise Solutions

The purpose of this memo is to provide you with your preliminary notification of CY 2009 Social Services, Community Aids, and Income Maintenance Allocations for the Department of Children and Families and the Department of Health Services. The 2009 State and County Contract will be administered by both departments in one single contract. Program allocations for both departments are on separate spread sheets. The base State and County Contract will establish a contract between your county agency and both departments. Numbered Memos and contract approval signatures will come from both department secretaries and/or administrators. All county agencies should continue following program contract requirements as indicated in the 2008 State and County Contract.

The following information is described in this memo:

- I. Print Features for CY 2009 Social Services, Community Aids, and Income Maintenance Allocation Spreadsheet
- II. Information on the 2009 Social Services, Community Aids, and Income Maintenance Allocation
- III. Attachments

Document Summary

This memo provides the notification of Social Services, Community Aids, and Income Maintenance allocations for 2009. Counties can use this information to prepare their 2009 budgets.

- Public Participation Process Planning
- CY 2009 County Social Services, Community Aids, and Income Maintenance Allocation Spreadsheet

Print Features for CY 2009 Social Services, Community Aids, and Income Maintenance Allocation Excel Spreadsheet

It is possible to print two views of the 2009 Social Services, Community Aids, and Income Maintenance Allocation spread sheet with just a few clicks of the mouse. You may print the entire spreadsheet, or just the allocations for your county (ies)/agencies on one or two sheets of paper. Once you print your county/agency only, this view will be saved as a new sheet in the same workbook for reuse, planning, or reprinting. This feature requires Office 97 or newer.

I. Information on CY 2009 Social Services, Community Aids Allocations, and Income Maintenance

The attached schedules reflect the anticipated contract amounts for Social Services, Community Aids, and Income Maintenance programs. The CY 2009 allocations identified on the attachments are for the entire 12 months of the calendar year. This assumes that the 2009-2011 State Budget will contain sufficient funding to support these allocations for the last six months of 2009. If changes are made in the State Budget, the 2009 allocation will be adjusted accordingly.

Carry-over Community Aids Funds A county can carry over up to 3% of the following:

Basic County Allocation
 Alzheimer's Family and Caregiver Support
 Community Mental Health Block Grant Services
 AODA Block Grant

The AODA Block Grant Allocation and Community Mental Health Services Block Grant Allocation funds carried over must be used for their original purpose. The other funds become general carry-over funds and are made available on a one-time basis after the previous years' contract has been reconciled.

Carry-Over Family Support Program

Per the statutes, a county can carry-over up to 5% of its Family Support Funding. This carryover must be used for Family Support Program Services.

Planning and Budgeting Requirements

Counties must meet the requirements in s.46.031(3) (b) for Departmental approval of a public participation process for counties without a citizen advisory committee. Counties without a citizen advisory committee must use the attached updated version of Form 4 and instructions (Attachment I - Public Participation Planning Process).

Finally, it should be noted that the Council on Developmental Disabilities (WCDD), under s. 51.437(14r) (a) 3, Wisconsin Stats., has review and advisory responsibilities on community budgets and plans for programs affecting persons with developmental disabilities. The Council will issue instructions which enable it to carry out these responsibilities.

ALLOCATION INFORMATION - SOCIAL SERVICES - COMMUNITY SERVICES - HUMAN SERVICES

Basic County Allocation (also see CARS Lines 561 and 681)

Funding is changed from CY 2008.

Funds from the Community Aids Basic County Allocation may be reduced, as per agreement with the county, to meet the county's contribution towards supporting Family Care.

Family Support (577)

Funding is unchanged from CY 2008.

Community Mental Health Services Block Grant (569)

Funding is unchanged from CY 2008.

Substance Abuse Prevention and Treatment Block Grant (570)

Funding is unchanged from CY 2008.

Alzheimer's Caregiver Support (381)

Funding is unchanged from CY 2008.

Total Match

This is the sum of all Community Aids funds which are subject to county match.

BCA Less Match (561)

This is the BCA with the state match portion of the BCA removed. If a county does not spend county matching funds, it is still eligible to receive the funds identified in this column based upon reimbursable Community Aids expenses.

Youth Aids MOE (DSS/HSD Only)

This is the Youth Aids Maintenance of Effort level which is used in computing the state/county match for human services and social services departments.

State Match/County Match (681)

This amount is based upon 9.89% of all matchable funds.

IV-E Independent Living (360)

Independent Living allocations are based on the data provided to the Department by each county regarding the number of IL eligible youth and the number of eligible youth receiving IL services in the proceeding calendar year. Match requirement for each County is also identified.

IV-E IL Consortia Allocations

COUNTIES IN CONSORTIA	2009 ANNUAL ALLOCATION	FISCAL AGENT
Ashland	13,970	
Bayfield	12,000	
Iron	12,000	
Total Consortium	37,970	Bayfield
Buffalo	14,068	
Pepin	12,000	
Total Consortium	26,068	Pepin

Community Options Program COP (367)

The COP allocations indicated in this notification reflect base funding only and do not include one-time funding that may have been awarded to support individuals.

Base funding for **most** counties remains unchanged. COP allocations for Kenosha and Racine Counties remain unchanged from CY 08. Due to transition to the Managed Care/Family Care programs, CY 09 COP allocations have been adjusted for Chippewa, Columbia, Dodge, Dunn, Green Lake, Jefferson, Marquette, Ozaukee, Pierce, Sauk, Sheboygan, Washington, Waukesha and Waushara counties. Allocation adjustments will be included in the CY 09 initial contracts for counties not listed above who transition to managed care in CY 08.

COP-Waiver (338 and 339)

The COP-W allocations listed in this notification do not include funding that may have been awarded to support individuals funded with the COP Estate Recovery funds. Increases in contract levels due to activity that has not been included in this notification will be included in a contract amendment processed after January 1, 2009.

Due to transition to the new Long Term Care managed care programs, Racine and Kenosha no longer receive a COP-Waiver allocation. Zero contract amounts are shown for Chippewa, Columbia, Dodge, Dunn, Green Lake, Jefferson, Marquette, Ozaukee, Pierce, Sauk, Sheboygan, Washington, Waukesha, and Waushara Counties. Final adjustments to the COP-W initial CY 09 contracts will be made for counties that transition to managed care in CY 08 but are not included in the listing above.

All COP-Waiver expenses must be reported on CARS profile 337. This profile will allocate the non-federal share and the federal share of expenses based on the current federal percentages to CARS profiles 338 (non-federal) and 339 (federal). CARS profile 338 is contract controlled. The non-federal share of expenses that exceed the COP-Waiver contract level will roll to BCA (profile 561) for payment. The federal share of expenses will be identified and paid on CARS profile 339. The CARS profile 339 is sum sufficient.

For purposes of this notification the state/federal percentage calculation was 41.38% (GPR) and 58.62 % (FED). Anticipated blended rates for CY 09 are not available at this time. This ratio may change depending upon final federal notification. Preliminary information indicates that the final blended CY 09 federal matching rate may be slightly more favorable than the rate used in this preliminary notification memo.

Kinship Care Assessments (380) and Benefits (377)

The Kinship Care benefit allocation is computed using the most recent 12 month case data from each county, then averaged to determine annual need. This formula distributes the annual grants to counties based on the most recent data. The final allocation may be adjusted in September. This would result in revisions to the contract amounts.

Meth Grant Collaborative (610)

Specific Counties receive funds for expenses incurred in the coordination and implementation of local activities and services as a participant in the Western Wisconsin Collaborative for Children's Well Being and Permanency Grant. Allocations remain the same for CY 09 unless otherwise notified.

Income Maintenance

- Income Maintenance Administration Allocation (283 and 284)
- Medicaid Transportation (131 and 132)
- Wisconsin Funeral and Cemetery Aids Program (105)
- Fraud Prevention Investigation (44)
- Fraud Referral Administration (56 and 57)
- Fraud Investigation (95)
- Program Integrity (750)

Administrator's Memos with detailed information on these 2009 Income Maintenance Administration allocations will be forthcoming from the Division of Health Care Access and Accountability.

Birth to Three (3) (550)

Funding is reduced for CY 2009

Brain Injury Waiver (BIW) (506) and BIW Federal (507)

Reimbursement for BIW Non-Federal (Profile 506) is the state MA GPR portion of average daily claims, which must be less than or equal to the **state per diem rate** (\$180) for program participants.

State funding obligations due to slot activity that has not been included in this notification will either be included in the final CY 09 initial contracts or in a contract amendment processed after January 1, 2009.

The BIW Federal (506) amount includes the federal share of the revenue earned for slots at \$180 per day; the federal share of costs exceeding the **state per diem rate** for the slots at \$180 per day; and the federal portion of estimated claims for local match slots. The 2007 actual costs per day for each county was used as the baseline and then inflated for 2009. The profile is sum sufficient.

For purposes of this notification, the federal Medicaid match percentage of 58.62% is used. This ratio may change due to final federal notification and the timing of a county's CARS reporting. Preliminary information indicates that the final blended CY 09 federal matching rate may be slightly more favorable than the rate used in this preliminary notification memo.

The profile totals do not reflect local matching funds.

Calendar year 2009 amounts do not reflect anticipated changes due to managed long term care expansion with the exception of amounts for counties that transitioned to Family Care in CY 2008.

CIP IA Non-Federal (580) and CIP IA Federal (581)

The amount calculated for CIP IA Non-Federal (Profile 580) is the total of the state MA GPR portion of the funds available for the slots assigned to these program participants as of July 1, 2008. State funding obligations due to slot activity that has not been included in this notification will either be included in the final CY 09 initial contracts or in contract amendments processed after January 1, 2009.

The federal portion of slot revenue is available on CIP IA Federal (Profile 581). This profile also includes the federal portion of costs above the slot amount. The CIP IA Federal funding (Profile 581) is calculated using calendar year 2007 actual costs, inflated to estimate 2009 costs, and then multiplied by the federal Medicaid match percentage of 58.62%. The federal matching percentage may change due to final federal notification and the timing of a county's CARS reporting. Preliminary information indicates that the final blended CY 09 federal matching rate may be slightly more favorable than the rate used in this preliminary notification memo. This profile is sum sufficient.

Calendar year 2009 amounts do not reflect anticipated changes due to managed long term care expansion with the exception of amounts for counties that transitioned to Family Care in CY 2008.

CIP IB Non-Federal (564) and CIP IB Federal (563)

The estimated MA GPR funding the County has been allocated on CIP IB Non-Federal (Profile 564) is based on the number and type of waiver slots in use as of July 1, 2008, including those funded by the ICF-MR Restructuring Initiative. The allocation is the sum of the MA GPR portion of the state per diem rate for regular slots, facility specific slots and the ICF-MR Restructuring plan rate slots available to counties during calendar year 2009.

State funding obligations due to slot or ICF-MR Restructuring activity that has not been included in this notification will either be included in the final CY 09 initial contracts or in a contract amendment processed after January 1, 2009.

The federal portion of slot revenue is available on CIP IB Federal (Profile 563). This profile also includes the federal portion of average costs for those participants having regular or facility specific slots, the federal portion of participants in the ICF-MR Restructuring Initiative, and the federal portion of total costs for those participants counties have chosen to serve with local revenue. The CIP 1B Federal funding (Profile 563) is calculated using calendar year 2007 actual costs, inflated to estimate 2009 costs, and then multiplied by the federal Medicaid match percentage of 58.62%. The federal matching percentage may change due to final federal notification and the timing of a county's CARS reporting. This profile is sum sufficient. The profile totals do not reflect local matching funds. Preliminary information indicates that the final blended CY 09 federal matching rate may be slightly more favorable than the rate used in this preliminary notification memo.

Calendar year 2009 amounts do not reflect anticipated changes due to managed long term care expansion with the exception of amounts for counties that transitioned to Family Care in CY 2008.

CIP II (348 and 349)

The amounts shown in this notification are based on caseload information as of April 1, 2008 and will be updated for the final CY 09 contracts. Contract value is calculated based on CY 09 per diem of \$41.86 times 365 days times the number of slots a county currently holds and any additional funding allocated due to nursing home relocations and/or closures. For the purposes of this allocation notification the state/federal split used was 41.38% (GPR) and 58.62% (FED). Preliminary information indicates that the final blended CY 09 federal matching rate may be slightly more favorable than the rate used in this preliminary notification memo.

This funding does not include person specific funds associated with moves to waiver counties from a family care county.

Counties will report all CIP II program expenses on CARS Profile 347. CARS Profile 347 will allocate the non-federal share to Profile 348 and the federal share of expenses to Profile 349 based on the current state/federal split. CARS Profile 348 is contract controlled. The non-federal share of expenses that exceed the GPR contract level will roll to the BCA (561) for payment. The federal share of expenses will be identified and paid on CARS Profile 349. This Profile is sum sufficient.

CIP II – Community Relocation Initiative (369 and 370)

The amounts shown in this notification are based on caseload information as of March 1, 2008 and will be updated for the final CY 09 contracts. Contract value is calculated based on the specific per diem awarded to each person times 365 days. For the purposes of this allocation notification the state/federal split used was 41.38% (GPR) and 58.62% (FED). Preliminary information indicates that the final blended CY 09 federal matching rate may be slightly more favorable than the rate used in this preliminary notification memo.

Counties will report all CIP II – Community Relocation Initiative expenses on CARS Profile 368. CARS Profile 368 will allocate the non-federal share to Profile 369 and the federal share of expenses to Profile 370 based on the current state/federal split. CARS Profile 369 is contract controlled. The non-federal share of expenses that exceed the GPR contract level will roll to Profile 561 (Base) for payment. The federal share of expenses will be identified and paid on CARS Profile 349. This Profile is sum sufficient.

CIP II – Diversions (375 and 376)

The amounts shown in this notification are based on caseload information as of January 1, 2008 and will be updated for the final CY 09 contracts. Contract value is calculated based on per diem of \$85 times

365 days times the number of slots a county held on January 1, 2008. This notification does not reflect slots awarded after January 1, 2008. The state/federal split used for the purposes of this notification was 41.38% (GPR) and 58.62% (FED). Preliminary information indicates that the final blended CY 09 federal matching rate may be slightly more favorable than the rate used in this preliminary notification memo.

Counties will report all expenses associated with the CIP II-Diversion program on CARS Profile 374. CARS profile 374 will allocate the non-federal share of expenses to Profile 375 and the federal share of expenses to Profile 376 based on the current state/federal ratio. CARS Profile 375 is contract controlled. The non-federal share of expenses that exceed the GPR contract level will roll to Profile 561 (base) for payment. The federal share of expenses will be identified and paid on CARS Profile 376. This profile is sum sufficient.

COR Waiver (466 and 467)

The amount shown on 466 reflects the MA GPR for service plans approved by July 31, 2008. The amount shown on 467 reflects the corresponding estimated federal participation which could change slightly. If additional service plans are approved prior to the final allocations, funding will be increased at that time. Funding for plans approved after the final allocations are released will receive contract amendments in early 2009.

Foster Care Continuation (365)

Foster Care Continuation allocations are not available at this time. The Department of Children and Families will be contracting these funds beginning in 2009. Participants with current awards will continue to be funded as long as they meet the requirements of the program or until they enroll into Family Care. Counties with current allocations will be contacted for updated information on their participant(s). New allocations will be established through contract amendments. The DCF will be issuing a numbered memo detailing updates to program requirements.

Education and Training Vouchers (398)

Education and Training Voucher allocations are based on the data provided to the Department by each county regarding the number of IL eligible youth and the number of eligible youth receiving IL services in the proceeding calendar year.

Children's Long Term Supports (CLTS)

The flowchart below identifies each of the Children's Long Term Supports Waivers and the associated CARS reporting and payment profiles.

The estimated MA GPR funding the County has been allocated for the Non Federal Profiles is based on the number and type of slots (autism, crisis or Children's Redesign Pilot) assigned to each County or County Agency as of July 23, 2008. The amount available on each Federal Profile includes the Federal match of the MA GPR for each autism, crisis or Children's Redesign Pilot slot, the Federal portion of estimated costs above the total of the slot revenue earned by the County and/or local match slots.

The base allocations do not include funding moved from the CIP programs to CLTS. These funding changes will be included in the initial CY 2009 contracts.

Children's Waivers Flowchart - CY 09

Profile 420 CLTS DD AUTISM <i>(LTS Code F)</i>	Profile 427 CLTS DD Autism Federal (E) Profile 450 CLTS DD Autism Non Federal (F)	Rolls to 561 BCA (F)
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Profile 422 CLTS DD OTHER (LTS Code H & I)	Profile 429 CLTS DD Other Federal (E)	
	Profile 460 CLTS DD Other Non Federal (F)	Rolls to 561 BCA (F)
Profile 430 CLTS MH AUTISM (LTS Code G)	Profile 437 CLTS MH Autism Federal (E)	
	Profile 451 CLTS MH Non Federal (F)	Rolls to 561 BCA (F)
Profile 432 MH OTHER (LTS Code J & K)	Profile 439 CLTS MH Other Federal (E)	
	Profile 461 CLTS MH Other Non Federal (F)	Rolls to 561 BCA (F)
Profile 440 CLTS PD AUTISM (LTS Code P)	Profile 447 CLTS PD Autism Federal (E)	
	Profile 452 CLTS PD Autism Non Federal (F)	Rolls to 561 BCA (F)
Profile 442 CLTS PD OTHER (LTS Code L & M)	Profile 449 CLTS PD Other Federal (E)	
	Profile 462 CLTS PD Other Non Federal (F)	Rolls to 561 BCA (F)

Profile types-- D=Non-reimbursable, E=Sum Sufficient, F=Contract Controlled, G=Allocating

Expenses previously reported on CARS Profile 421 will now go to 422

Expenses previously reported on CARS Profile 431 will now go to 432

Expenses previously reported on CARS Profile 441 will now go to 442

Other Programs

The schedule also contains 2009 allocations for programs only available in certain counties. The requirements for these programs are similar to 2008 requirements.

ACTION SUMMARY STATEMENT: Counties are to use this information to prepare their 2009 budgets.

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MEMO WEB SITE: <http://dhs.wisconsin.gov/sca>

Attachments

cc Area Administrators / Human Services Area Coordinators
Bureau Directors
Program Office Directors/Section Chiefs
Tribal Chairpersons/Human Services Facilitators

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